

BRIDGEND COUNTY BOROUGH COUNCIL
REPORT OF THE CLERK & TECHNICAL OFFICER
COYCHURCH CREMATORIUM JOINT COMMITTEE

4 MARCH 2011

PROGRAMME OF MEETINGS 2011/12

1. Purpose of the Report

- 1.1 The purpose of this meeting is to seek approval for the proposed programme of meetings for 2011/12.

2. Background

- 2.1 The Memorandum of Agreement for the Coychurch Crematorium Joint Committee states that:

- The Joint Committee shall hold two meetings at least in each municipal year (one of which is to be the Annual General Meeting mentioned in the next sub-clause) for the transaction of general business and may hold such other meetings at such intervals as they find necessary or convenient.
- The first meeting of the Joint Committee after the annual meetings of the Councils shall be the Joint Committee's Annual General Meeting. At that meeting the Joint Committee shall elect a Chairman and Vice Chairman for the ensuing year. The Joint Committee shall also receive a report reviewing performance against the Business Plan for the proceeding year.

3. Current Situation/Proposal

- 3.1 The following programme of meetings is proposed:

Friday 10th June 2011 - Annual General Meeting

Friday 9th September 2011

Friday 2nd December 2011

Friday 2nd March 2012

4. **Effect upon Policy Framework and Procedure Rules**

4.1 There is none.

5. **Equalities Impact Assessment**

5.1 There is no impact on specific equality groups and disability duties.

6. **Financial Implications**

6.1 There is none.

7. **Recommendation:**

7.1 The Joint Committee is recommended to approve the programme of meetings for 2011/12.

RICHARD FLETCHER
CLERK AND TECHNICAL OFFICER
4th March 2011

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Background Papers: Equalities Impact Assessment Toolkit